



**KERALA STATE ELECTRICITY BOARD Ltd**  
 (Incorporated under the Companies Act, 1956)  
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**ABSTRACT**

Constitution of Special teams for Factory inspection/Pre despatch - Inspection and training  
 - Sanctioned - Orders issued.

**CORPORATE OFFICE (Procurement & Supply Chain Management)**

Office Order (CMD) No. 786/2024(SCM/XM/Inspection Team/24-25) Thiruvananthapuram. Dated:22-05-2024

- Read : 1. B.O.[DB] No.70/2024(KSEB/SCM/XM/AE(A)/2023-24/dated 13.02.2024, Thiruvananthapuram.
2. Note No.SCM/XM/2023-24/7084 dated 04.03.2024.
  3. Order of the CMD to the Note No.SCM/XM/2023-24/7472 dated 23.03.2024.
  4. Note No: D(T&SO)/T1/Material/Inspection/2024-25/48 dated 15.04.2024 of the Director ( Transmission & System Operation).
  5. Note No: DGE/G3/Procurement/24-25/94 dated 04.05.2024 of the Director (Generation-Electrical).
  6. Note No: DD/AE6/26937/Nominating Inspecting Officers/ dated 09.05.2024 of the Director(D,S ,P&SCM).
  7. Order of the CMD to the Note No.SCM/XM/Inspection Team/2024-25/915dated 13.05.2024.

**ORDER**

Vide Note read 2<sup>nd</sup> above, it was suggested to shortlist officers of KSEBL working at three SBUs for the constitution of panel of officers for Pre-dispatch and Factory inspection and to constitute more number of technical committees for a set of materials and they may be entrusted with the technical Specifications Preparation/Updation. Also it was instructed to entrust the Chief Engineer (HRM) to arrange training for the Inspection team and for the existing Technical committee members already constituted under CE(P&SCM).

As per the direction note read as 3<sup>rd</sup> paper above of the Chairman and Managing Director ,the shortlist of officers for making the Inspection Team was forwarded by the Director ( Transmission & System Operation), Director (Generation-Electrical) & Director(D,S ,P&SCM) vide Note read 4<sup>th</sup> ,5<sup>th</sup> & 6<sup>th</sup> to the CMD vide note read (7)above .

Also, recommended to entrust the Chief Engineer (HRM) to arrange training in PETARC for the approved list of officers by selecting faculty members from outside or external training at any CPRI/ any other training centres .

The recommended topic for training includes

- 1.Relevant IS/IEC standards / Other international standard applicable to

each category of materials.

2. Different type of testing /Testing of materials as per standards & Protocols for testing.
3. NABL Accredited Lab (CPRI/ERDA (prefer) for getting idea on testing procedure etc.
4. Standard protocols for inspection shall be prepared for KSEBL and discussed in training and finalized.

The trained officers shall impart training for the relevant topic to the other field officers and the officers of all Sub Regional Stores accepting the materials and the officers at Transmission Store Division, Angamaly.

Having considered the matter in detail, the Chairman and Managing Director approved the list of 24 officers from Generation SBU ,22 officers from Transmission SBU and 27 officers from Distribution SBU. (Annexure I)

The Chief Engineer (HRM) shall arrange training in PETARC for the approved list of officers by selecting faculty members from outside or external training at any CPRI/ any other training centres .

The training to cover the following topics

1. Relevant IS/IEC standards / Other international standard applicable to each category of materials.
2. Different type of testing /Testing of materials as per standards & Protocols for testing.
3. Standard protocols for inspection shall be prepared for KSEBL and discussed in training and finalized.

The trained officers shall impart training for the relevant topic to the other field officers and the officers of all Sub Regional Stores accepting the materials and the officers at Transmission Store Division, Angamaly.

4. The respective Directors of Strategic Business Unit shall compile the inspection report of the material and equipment monthly and submit to CMD with their remarks.
5. The inspection shall be conducted by constituting team appropriately by the respective Directors.
6. Directors shall assess the quality of inspection report.
7. The inspection shall be conducted in time. Post inspection within 3days report shall be submitted to the respective Procurement Authorities.

I/43116/2024

Check list to be followed -

- Get the Site offer letter
- Get the final package list of materials with due certification
- Physical inspection of materials.
- Documenting of physical inspection of materials at site/Factory.
- Collection of random samples as per IS/IEL for Factory Acceptance Test.
- Witnessing of test performance.
- At least 3 to 4 tests have to be performed in one sample.
- Any failure of test in any sample rejects the lot from start to end of that specification.
- Report and clearance of tested materials.
- Collect 2-3 random samples for sending to any SRS/HQ for continuous testing to ensure the quality of material.
- Third-party inspection to be done at the site after reception of materials at Site/Section/Store.
- Payment release order reconciliation may be given once the clearance received from the party inspection report cleared satisfactory.

8. Quarterly meeting of all the inspecting officers shall be conducted. In this meeting the inspecting officers shall do the presentation on their last 3 months visit and observation.

9. Inspecting officers shall maintain objectivity and technical proficiency and conduct during inspection.

10. Different material and equipment inspection calendar to be prepared properly so as to get inspection visit done optimally.

11. SBUs also explore to establish Laboratories within Kerala or existing laboratories in Kerala to get the required accreditation so that if testing is done in Kerala the need to visit all over the places will be reduced. Study what arrangements have been done in other DISCOMs

12. SBUs shall also complete the process of empanelling nationally accepted accredited inspecting agency so as to get third party inspection of items.

Orders are issued accordingly.

By Order of the  
Chairman & Managing Director



SABITHA S

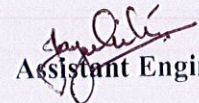
SECRETARY

To:  
The Chief Engineer (P& SCM)

Copy to:

1. All Chief Engineers/All Deputy Chief Engineers/ All Executive Engineers/Executive Engineer, Transmission Stores Division, Angamaly.
2. TA to Chairman & Managing Director/ Director (D,S,P& SCM)/ Director(T&SO)/ Director (G-C)/Director((G-E),REES ,SAURA,Sports & welfare)
3. The Company Secretary
4. PA to Director (Finance)/Senior C.A. to Secretary(Administration)
5. The Financial Adviser/CIA
- 6. The Chief Engineer ,IT for publishing in the website**
7. The Fair Copy Superintendent, Board Secretariat
8. The Library, KSEB Limited/Stock file.

Forwarded / By Order

  
Assistant Engineer

**Annexure I**

**Approved List of officers under Generation SBU**

Sl No	Name	Designation	Employee code	Office
1	Sri. Devadath G.	AEE	1065331	Protection monitoring subdivision, Moolamattam
2	Sri. Rajagopalan C U	AEE	1047885	Generation Sub Division, Sengulam
3	Sri. Harigopal K	AE	1107833	Generation Sub-Division, Sholayar
4	Sri. Frini T.F	AEE	1048694	Generation Sub Division, Sholayar
5	Sri. Benny E.P	AE	1050697	Generation Sub Division, Sholayar
6	Sri.Babu M	AE	1067219	SCADA Sub Division, Poringalkuthu
7	Sri. Sarun S.S	AE	1103742	Generation Sub Division, Poringalkuthu
8	Sri. Agin Paul	AE	1107804	(SHO), Generation Division, Idamlayar
9	Sri. Rajesh Kumar S	AE	1059145	SEO, Sengulam HEP
10	Sri. Syam C. Vasanth	AEE	1063856	MMSD/Kakkayam
11	Sri. Ajeesh A.N	AEE	1063863	MMSD/Kakkayam
12	Sri. Ranjithkumar A	AEE	1063862	EMSD/Kakkaym
13	Sri. Pramod Kumar M.V	AE	1049168	KTR/Kakkayam
14	Sri. Alias K Thomas	AE	1048859	MMSD/Kakkayam
15	Sri. Baburaj K	AE	1055177	EMSD/Kakkayam
16	Sri. Shameer N	AE	1065564	Generation Division Kakkayam
17	Sri. Rajeev .R	AEE	1049677	Excitation & Controls Sub Division of Idukki HEP
18	Sri. Reji Udayan	AE	1103471	Excitation & Controls Sub Division of Idukki HEP
19	Sri. Dipin M.S	AE	1107178	Excitation & Controls Sub Division of Idukki HEP
20	Sri. Anoop B	AE	1049713	Equipment Monitoring Sub division, Moolamattom
21	Sri. Binoy R	AE	1067904	Protection Sub division Moolamattom
22	Sri. Kiran Babu A N	AE	1048760	O/o Chief Engineer (Generation)
23	Sri. Tom P Davis	AE	1068174	Equipment Monitoring Sub division, Moolamattom
24	Sri.Joshy V J	AE	1066386	Poringalkuthu GSD

**Approved List of officers under Transmission SBU**

Sl. No.	Name of Officer	Designation	Employee code	Office
1	Sri. Muralidharan.M	AEE	1047526	Relay Sub Division, Palakkad
2	Sri. Abdul Gafoor.C	AEE	1048772	PET Sub Division, Kozhikode
3	Sri. Abhilash.A	AEE	1058066	Relay Sub Division, Kasargode
4	Sri. Renju M Jacob	AE	1067271	Relay Sub Division, Pallom
5	Sri. Rajeevan.P	AEE	1051164	Transmission Sub Division, Thalassery
6	Sri. Anil.V	AEE	1064389	O&M Sub Division, Madakkathara
7	Sri. Biju K Gopal	AEE	1048415	Transmission Sub Division, Perumbavoor
8	Sri. Santhosh.K	AEE	1059083	Trans Sub Division, Pathanamthitta
9	Sri. Govindh.K.R	AE	1105550	PET Sub Division, Thiruvananthapuram
10	Sri. Ajikumar.P	AE	1049681	O/o DYCE, Trans Grid South, Kalamassery
11	Sri. Unnikuttan.C	AE	1107436	Trans Grid TC Sub Division, Alakode
12	Sri. Abhilash. A.V	AE	1048338	Trans Grid TC Sub Division, Irinjalakkuda
13	Sri. Fabin Mohamed.K	AE	1065392	110 kV Substation, Perinthalmanna
14	Sri. Gokul Govind	AE	1064139	TC Section, Gandhiroad
15	Sri. Arjun. A	AE	1107463	110 kV Substion, Kanjikode
16	Sri. Nithin.J.M	AE	1105548	110 kV Substation, Neyyattinkara
17	Sri. Vinod Kumar.S	AE	1057223	110 kV Substation, Nedumangadu
18	Sri. Ajith.N.S	AE	1105559	220 kV Substation, Ambalamugal
19	Sri. Joby James	AE	1066650	66 kV Substation, Karimanal
20	Sri. Jomon Sebastian	AE	1057189	66 kV Substation, Kattappana
21	Sri. Sreeraj.R	AE	1067952	220 kV Substation, Pallom
22	Sri.Arunkumar G	AE	1063309	220 kV Substation,Kanjikode,Palakkad

**Approved List of officers under Distribution SBU**

Sl. No.	Name of Officer	Designation	Employee code	Office
1	Sri. Vivek K	AE	1065520	RMU & Cable Sub Division, Kozhikode
2	Sri. Asif Kiliyamannil	AEE	1046588	PMU, Tirur
3	Sri. Sunil M	AE	1049299	Electrical Section ,Edappal
4	Sri. AjithKumar P V	AE	1060632	Electrical Section Akampadam
5	Sri. Krishna Raj E K	AEE	1064355	PMU,Kallipadam,Shornur
6	Sri. Fijo George C	AEE	1048068	ESD, Pattambi
7	Sri. Anoop S	AEE	1064280	Sub Regional Store , Palakkad
8	Sri. Mahesh Mohan	AE	1103461	ES Nagaroor
9	Sri. E Antony	AE	1049272	ES Kattakada
10	Sri. Sajith M B	AEE	1062733	ESD Parassala
11	Sri. Manoj B	AEE	1048837	ESD Sakthikulangara
12	Sri. Shefeeq Y	AE	1065762	ES Karunagappally North
13	Sri. Amal Ashok	AE	1066378	ES Kundara
14	Sri. Sujith S	AE	1065542	ES Kadampanadu
15	Sri. Sanoj K	AEE	1064556	PMU, Electrical Circle, Kasargod
16	Sri. Jagadeesan C	AEE	1048595	Sub Regional Store , Kalpetta
17	Sri. Ratheesh C K	AEE	1057991	ESD Eachur
18	Sri. Dinesan Chekkikunnummal	AE	1060153	ES Irikkur
19	Sri. Sivadasan E.S	AEE	1046877	ESD Angamaly
20	Sri. Sandeep M.P	AE	1065517	ES Kuriyachira
21	Sri. Rajesh V	AEE	1046542	ESD Mankombu
22	Sri. Sajith K	AEE	1047730	ESD Kodungallur
23	Sri. Subhash B	AEE	1048382	ESD Haripad
24	Sri. Ahamed Shameem V	AEE	1045850	ESD Edappal
25	Sri. Baijumon P	AEE	1064433	ESD Central Ernakulam
26	Sri.Binu G	AE	1059852	ES Vilakkudy
27	Sri.Noushad S	AEE	1046397	Soura Project Thiruvananthapuram